

KEYS

All keys at 360 Third Street are keyed to a Building Master Key System. This key system is necessary so the Fire Department and Building Emergency Staff have access to all areas in the event of an emergency.

For this reason, no locks can be changed or additional locks/bolts be added to any door within your suite without advanced approval from the Building Management office. If additional lock work for your suite is necessary, the building staff can provide new locks and keys for a fee. Please submit a work order on the 360 website under Building Documents to request these services.

Any keys, locks and associated labor will be billed back to the tenant on the monthly rent statement with a 15% management fee included.